



Engaging Communities • Eliminating Barriers • Securing Justice

STAFF ATTORNEY, FAMILY LAW UNIT

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www.nlsp.org

Neighborhood Legal Services Program of the District of Columbia (NLSP) has an immediate opening for a full-time staff attorney in our Family Law Unit.

ABOUT NLSP

Since 1964, NLSP has provided high-quality legal services to low-income residents of the District of Columbia. NLSP has a long tradition of fighting for justice for the poor, combining direct representation with efforts to achieve broad-based change. Its three offices are located in the poorest sections of the District to maximize its visibility, accessibility, and connections to the communities it serves. NLSP is an excellent place to work, fostering a climate of shared mission, teamwork, and support of individual employee goals. We think of ourselves as a team, and we support each other in addition to supporting our clients. Our work is creative and fast-paced. All staff are currently working remotely. Once the offices are reconstituted all staff members will receive office assignments.

ABOUT OUR FAMILY LAW PRACTICE

NLSP's Family Law Practice assists low-income D.C. residents with legal services in contentious child custody, child support, and domestic violence cases. Additionally, our attorneys in partnership with professional staff, zealously advocate for protecting, preserving, and stabilizing families.

DUTIES & RESPONSIBILITIES

The Staff Attorney's work will include:

- Providing high quality civil legal services to clients in a variety of family law matters including child custody, child support, divorce, and domestic violence.
- Adhering to program and case-handling policies, procedures and standards of practice, as well as the highest professional ethical standards.
- Representing clients in all stages of the litigation process, including interviewing clients, drafting complaints and motions, filing, and responding to discovery, preparing for hearings and trials, and representing clients at hearings and trials.
- Working with other NLSP staff to identify and develop responses to systemic family law issues in D.C. that affect our clients.
- Developing and coordinating community education and outreach to include know-your-rights presentations at public locations such as libraries and schools (in COVID safe ways) and conducting online presentations.
- Participating actively as a member of the NLSP team, including participation in cross-office activities and advocacy, and professional development opportunities.

QUALIFICATIONS

The ideal candidate will have the following:

- Member of the DC Bar or eligible to practice under DC Court of Appeals Rule 49 and willingness to waive into the DC Bar
- Willingness and ability to provide client-centered legal services
- Commitment to racial justice and economic justice
- Comfort taking on new areas of law
- Ability to think on your feet
- Excellent oral advocacy skills
- Experience with legal services (including internships and clinics)
- Flexibility and a can-do attitude

SALARY AND BENEFITS

- Salary commensurate with experience, starting at \$60,500.
- Generous benefits package including excellent health, dental, and vision insurance and eight weeks of paid parental leave.
- Paid vacation, sick, and personal leave.
- Employer-paid life and long-term disability insurance.
- 403(b) Thrift Plan (voluntary retirement).

VACCINE REQUIREMENT

NLSP staff must be fully vaccinated against COVID-19 and receive all CDC recommended boosters as a condition of employment unless allowed an accommodation consistent with the law.

APPLICATION PROCESS

The position is available immediately. Applications will be reviewed as they are submitted. [Apply here.](#)

NLSP HIRING POLICY

NLSP is an equal opportunity employer, committed to inclusive hiring and dedicated to diversity in our staff. It is the policy of the Neighborhood Legal Services Program that no employee or applicant for employment or services will be discriminated against because of race, color, religion, national origin, age, sex, disability, sexual orientation, political affiliation, family responsibilities or family status, veteran status, or any other basis prohibited by law, including the D.C. Human Rights Act and Language Access Act.

NLSP thrives on our diversity, and we strongly encourage women, persons of color, LGBTQ+ individuals, veterans, persons with disabilities, returning citizens and persons from other underrepresented groups to apply.